



MAHATMA GANDHI MISSION'S DENTAL COLLEGE & HOSPITAL

Accredited by NAAC with "A" Grade
Plot No. 1 & 2 Sector-01 (Old 18 & 19),
Kamothe, Navi Mumbai- 410209
E-Mail ID: mgmdch@mgmmumbai.ac.in



CONDEMNATION POLICY

Equipment condemnation and Disposal The life cycle of equipment is fairly simple, but one process that seems to cause problems is deciding when to condemn and how to dispose of equipment. When looking at condemnation and disposal, the in charge of the department should have the experience, knowledge, and authority to decide when a piece of equipment should be scrapped and removed from use.

Purpose:

All health facilities need to have a condemnation policy framed in the hospital and it has to be implemented and followed. The policy framed in the hospital should be directed to ensure the following:

- 1) The hospital has a Condemnation Committee in the hospital for carrying out the activities of condemnation of equipment, instruments and furniture.
- 2) No material is stored in patient care areas, open areas and corridors or in critical service areas of the hospital
- 3) Ensures efficient practices for mechanism of condemnation and disposal.

The reasons for condemning equipment will usually be:

Beyond economical repair - Where equipment comes in and the cost of repairing it is considered too high after looking at the current value (taking depreciation into account), and the age of the equipment. →

Technically obsolete - Parts and service support are no longer available. → **Clinically obsolete** - The clinician using the device (or manufacturer) recommend replacement for clinical reasons.

S. Srivalli

Unforeseen reasons: Equipment has been damaged due to fire or any other reasons need to be certified as beyond economical repair by the authorized service agency, it should be considered for condemnation.

Format for declaration of Condemned equipment: -

- 1- Name of equipment
- 2- Specification of equipment
- 3- Date of Purchasing
- 4- Date of installation
- 5- Cost at the time of purchase
- 6- Documents related to previous repairs of particular equipment
- 7- If non-functional, repairable or non-repairable, service agency/biomedical engineer report and cost for repair.

Protocol:

1. To review list of items recommended for Condemnation
2. To prepare department wise final list of items to be condemned.
3. To prepare consolidated condemnation report taking into consideration depreciated value and put up to condemnation committee members for their signature.
4. To obtain approval of Competent Financial Authority (CFA) for write off action.
5. To initiate disposal action of all condemned items with vendors, scrap dealers.
6. To ensure that a certificate of disposal in respect of all condemned item is obtained, duly signed by Dean.


Condemnation Committee
Member Secretary

MAHATMA GANDHI MISSION'S DENTAL COLLEGE & HOSPITAL


Sign:

S. SRINIVALLY
SRINIVALLY NATARAJAN
PAGE 2
DEAN
MGM Dental College & Hospital
MGM Dental College & Hospital
MGM Dental College & Hospital